

Pu'u Kukui Student LIGHTHOUSE TEAM Elections Timeline 2015
(KEEP THIS for your reference)

WHEN	WHAT	WHO	WHERE	NOTES
Mon 8/31 - Thurs 9/3	Election Packets Available ☺	All interested 4 th and 5 th Graders	4 th /5 th Teachers	Packets will be available before and after school and during morning and lunch recesses (Not available during class time)
Fri 9/4	Election Papers DUE by 2:30 PM – NO exceptions!	All interested 4 th and 5 th Graders	Mrs. Stafford' s box	Must turn in (with signatures): 1) General Guidelines (form 1) 2) Application (form 2) 3) Teacher recommendation (form 3)
Tues 9/8	Candidates HANG POSTERS	All 4 th / 5 th Graders who turned in a packet	On designated areas in CAFETERIA	<u>Must</u> follow campaign guidelines! Hang posters starting at 7:15 AM
Wed 9/9	SPEECHES DUE	All 4 th / 5 th Graders who turned in a packet	Mrs. Stafford' s box	Please have someone proof read speeches before turning them in. <u>Keep a copy for yourself to practice!</u>
Thurs 9/10	Practice Speeches	All 4 th / 5 th Graders who turned in a packet	Cafeteria during AM recess 9:45-10:00 AM	Candidates will not practice entire speech, but will have an opportunity to get use to the microphone and stage area.
Fri 9/11	Election Speeches	All officers who have adhered to campaign guidelines	Cafeteria 8-8:40 (Grades K-2) 8:50-9:30 (Grades 3-5)	1) Prepared speeches must be approved by Mrs. Stafford 2) Parents of candidates are welcome to watch
Fri 9/11	LIGHTHOUSE LEADERS ANNOUNCED	Election winners!	Over the school announcement system	Students who ran for an office, but were not elected ARE eligible to be a class representative
Mon 9/14	Lighthouse Team CLASS Representative applications available	All interested 2 nd , 3 rd , 4 th or 5 th graders	From your teacher	Each class will decide how to structure the vote. All candidates must fill out an application

Wed 9/16 12:30 PM	1 st Officers meeting	Newly elected Facilitator, Scribe, Family Specialist, Resource Scout and Fun Leader	Main office conference room	Newly elected leaders will be preparing for Lighthouse Team interviews. Teachers – please have your students bring their belongings to the LH meeting as they will be dismissed from there at the end of the day ☺
Fri 9/18	Lighthouse Team CLASS Representative applications DUE by 2:30 PM – NO exceptions!	All interested 2 nd , 3 rd , 4 th or 5 th graders	Mrs. Stafford' s box	Teachers – you may collect all applications from your class and turn in at once if you' d prefer.
Mon 9/21 through Wed 9/23	Lighthouse Team interviews	All 2 nd , 3 rd , 4 th or 5 th graders who submitted an application ON TIME!	“Main office conference room by appointment	Teachers – you will be given a schedule of student applicants in your class and their interview times.
Tues 10/20 2:15 pm	1 st LIGHTHOUSE TEAM Meeting!!!	All elected and selected members	TBD	